

Minutes of the Library Committee Meeting

2023–2024 – Meeting – I

Reference No.: MZCET/LC/2023-24/01

Date: 14.07.2023

Venue: Central Library

Resolution 1

The records of the previous Library Committee meeting were verified and ratified by the members without any modifications.

Resolution 2

The committee examined the extent and quality of the library's print and online resources. It was observed that the collection adequately supports the academic and research needs of students and faculty. The members recommended periodic enrichment of resources in line with curriculum requirements.

Resolution 3

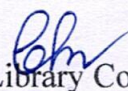
The statistics related to OPAC access, lending services, and digital library usages were reviewed. The committee noted satisfactory utilization levels and suggested increased awareness programmes to further improve effective usage of library services.

Resolution 4

The existing library facilities, including seating arrangements and computer infrastructure, were assessed. The committee expressed satisfaction with the available facilities and suggested minor improvements to enhance user comfort and accessibility.

Resolution 5

The committee deliberated on the suggestions and opinions received from students and faculty. The members appreciated the constructive feedback and resolved to implement feasible recommendations to improve overall library services.

Signatures of  Library Coordinator

Date 14/07/23

**Minutes of the Library Committee Meeting
2023–2024 – Meeting – II**

Reference No.: MZCET/LC/2023-24/02

Date: 12.01.2024

Venue: Central Library

Resolution 1

The proceedings of the previous Library Committee meeting were reviewed and approved by the members without any changes.

Resolution 2

The committee examined the adequacy and relevance of the library's print and electronic collections. It was observed that the collections adequately support the academic and research needs of students and faculty. The members suggested periodic updating of resources in line with curriculum requirements.

Resolution 3

The performance and usage of OPAC, circulation services, and digital resources were evaluated. The committee noted satisfactory usage levels and recommended increased awareness programmes to further enhance effective utilization.

Resolution 4

The adequacy of library infrastructure, including computing facilities and seating arrangements, was assessed. The committee expressed satisfaction with the existing facilities and suggested minor improvements to enhance user comfort.



Resolution 5

The committee proposed various activities such as book exhibitions, reading clubs, orientation programmes, and research support sessions to promote reading habits and develop a search-oriented culture among students.

Signature of  Library Coordinator

Date 12/01/24